

# APPEAL TO THE ESSEX COUNTY SOCCER ASSOCIATION

## RIGHTS OF APPEAL INFORMATION

You have the right to appeal the decision of the ORGANIZATION'S NAME.

This decision may be appealed to the ESSEX COUNTY SOCCER ASSOCIATION and may be appealed by any party affected by the decision.

The letter of appeal must specify your rationale for appealing the decision of the ORGANIZATION'S NAME. Your rationale must include:

- a) Making a decision for which the Respondent did not have the authority or jurisdiction as set out in the applicable governing documents;
- b) New facts were not available when the decision was made ;
- c) Failing to properly interpret the relevant Published Rules;
- d) Failing to follow procedures as laid out in the relevant Publishes Rules;
- e) Making a decision that was influenced by bias
- f) Alleged excessive fine, fee, bond, or suspension.

Failure to provide adequate rationale will result in your appeal being disallowed.

The appeal must be submitted in writing by e-mail, along with the appeal fee submitted by registered mail or recognized Courier Service or by hand-delivery to:

**ESSEX COUNTY SOCCER ASSOCIATION**

**9655 McHugh Street**

**Windsor, Ontario N8P 0A8**

**E-Mail: [ecsadiscipline@gmail.com](mailto:ecsadiscipline@gmail.com)**

Registrants and or registered organizations who wish to seek leave to appeal a decision will have fourteen (14) days from the date on which they receive notice of the decision together with their rights to appeal, to submit in writing notice of the following:

- a) their intention to appeal
- b) Completed Application to appeal
- c) Grounds for appeal
- d) All evidence that supports these grounds, including all documents
- e) The remedy or remedies requested
- f) A copy of the written decision being appealed, or the Appellant's understanding of the decision
- g) A signature of the Appellant or authorized representative of the Appellant
- h) Include the Appeal Fee \$200.00 (appeals by organizations) or \$100.00 (appeals by individuals)

A copy of the letter of appeal **may** be sent to the ORGANIZATION'S NAME at its address below:

**Name of Organization**

**Address**

**City, ON Postal Code**

**E-Mail: @**

However, it is the responsibility of the Governing Organization (ie., in this case, the ECSA Discipline and Appeals Committee) to advise all relevant parties about the appeal and to provide them with a copy of the appeal.

If the appeal is upheld, the appeal fee will be returned to the appellant. If the appeal is ruled out of order an administrative fee is retained by the ECSA in accordance with the ECSA's Published Schedule of Fees, Fines, and Bonds, and the balance is returned to the Appellant.

For additional information about appeals, email the ECSA Discipline and Appeals Committee at [ecsadiscipline@gmail.com](mailto:ecsadiscipline@gmail.com)